



# Perry County Health Department

## Job Posting – Emergency Preparedness Coordinator

### Emergency Preparedness Coordinator – Perry County Health Department:

Responsibilities: Coordinates emergency preparedness activities and responds to public health emergencies; completes, maintains, and updates preparedness plans; facilitates exercises and trainings; collaborates with local partners and regional planners; serves as the Medical Reserve Corps Coordinator; participates in the Cities Readiness Initiative; ensures timely and accurate submission of grant/contract deliverables and meets reporting requirements. Preferred Qualifications: Bachelors degree or has 1-3 years of emergency preparedness work experience; experience developing policies and program management/implementation; and experience working with Microsoft Word, Excel, and other software. Applicants with RN or RS licenses also preferred. Ohio driver's license with ongoing proof of auto insurance required. Send application, resume, cover letter, and references to Angela DeRolph, Health Commissioner, Perry County Health Department P.O. Box 230 New Lexington, Ohio 43764. Materials must be postmarked no later than August 12, 2016. Application is posted at [www.perryhealth.com](http://www.perryhealth.com). EOE.

### **MISSION**

To improve Public Health in Perry County by preventing disease, promoting health and safety, and protecting our environment.

### **VISION**

A motivated community uniting for health and prosperity where we live, work, and play

### **VALUES**

PCHD...ethical, innovative, and accountable