



PERRY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

www.perrydd.org

David C. Couch, Superintendent

JOB POSTING

Internal and External Posting

POSITION:

DEVELOPMENTAL SPECIALIST

SUPERVISOR:

NON-VOCATIONAL AND CHILDREN SERVICES DIRECTOR

REQUIREMENTS/QUALIFICATIONS:

- Completion of Bachelor's Degree in a related field OR Bachelor's Degree in an unrelated area and 2 years of full-time, supervised work with children birth to 5 years old with developmental disabilities OR valid license in a related area of expertise
- Obtain and maintain DODD Developmental Specialist Certification
- Valid driver's license with acceptable driving abstract to meet criteria for insurability. Driving is an essential function of the position.
- Acquire and maintain Board approved First Aid and CPR certification
- Six to twelve months experience working with infants, babies, and toddlers with developmental disabilities, preferred.

KNOWLEDGE/SKILLS/ABILITIES:

- Infant/toddler growth and development, family dynamics, disabilities and risk factor, transdisciplinary teaming, and intervention program planning
- Principles and methods of: early childhood development; early intervention; special education; learning disabilities; developmental disabilities; psychological and behavioral disorders; parent education and coaching strategies; evidence-based practices in Early Intervention; proper lifting techniques
- Excellent computer literacy and data entry skills, including but not limited to: Microsoft Office products including Word and Excel
- Communicate effectively in a clear and concise manner, both written and oral, with co-workers, associates, students, adults, supervisors, and children
- Handle sensitive information and maintain and follow policies and rules regarding confidentiality

STATUS/SALARY:

- Position is Classified, Civil Service, Non-exempt, overtime eligible
- Salary Range 10, starting at \$15.33 per hour; Experience and education considered for range placement

LOCATION:

128 South Main Street, New Lexington, OH 43764

SCHEDULE:

8:00am– 4:00pm, M-F, schedule may vary as determined by Supervisor. May be required to flex schedule and work evenings, but not routinely work more than 40 hours per week.

POSTING DATES:

EFFECTIVE DATE: Wednesday, November 9, 2016

REMOVAL DATE: Friday, November 18, 2016

APPLICATION PROCESS:

- Visit the PCBDD website: www.perrydd.org for full position posting details and application links
- Submit resumes or applications to:
Jessica Stroup, HR Manager
499 North State Street, New Lexington, OH 43764
Email: j.stroup@perrydd.org Fax: 740-342-1081

Administrative Office
499 N. State St.
New Lexington, OH
43764
(P) 740-342-3542
(F) 740-342-1081

PerCo, Inc.
2235 St. Rt. 13 NE
New Lexington, OH
43764
(P) 740-342-5156
(F) 740-342-3255

Service Coordination
445 W. Broadway St.
Suite C
New Lexington, OH
43764
(P) 740-342-0416
(F) 740-342-5568

Help Me Grow
128 S. Main St.
New Lexington, OH
43764
(P) 740-342-7722
(F) 740-342-0418

Activity Center
5720 St. Rt. 345 NE
New Lexington, OH
43764
(P) 740-342-3905
(F) 740-342-3905