

601 Senior Drive
 New Lexington, Ohio 43764
 Phone: 740-342-3542



INTERNAL AND EXTERNAL POSTING

INTERVIEWS ARE SCHEDULED FOR CANDIDATES WHO BEST MEET POSITION REQUIREMENTS.

POSTING EFFECTIVE DATE: February 6, 2023

POSTING REMOVAL DATE: February 17, 2023

HELP ME GROW HOME VISITOR

Under general guidance and direction of the HMG HV Supervisor, the HMG HV coordinates all services for pregnant women and families with children, ages 0 to 5 years old that are eligible for the Ohio Help Me Grow (HMG) Home Visiting Program in accordance with Ohio Administrative Code (OAC) 3701: 06-01 and HMG Home Visiting Contractor Requirements. HMG HV responsibilities include working primarily in the home setting with prenatal women, infants, toddlers, and families.

SUPERVISOR

Children's Program Director

QUALIFICATIONS

- Bachelor's Degree in Human Services or fields related to working with prenatal women, infants, toddlers, and families; experience or valid license in related area of expertise may be substituted for academic preparation
- Eligible to acquire necessary Ohio Help Me Grow Home Visitor Credential
- 6-12 months experience working with infants, babies, toddlers and their families
- Valid driver's license with acceptable driving abstract to meet criteria for insurability, driving is an essential function of the position
- Maintain confidentiality, handle sensitive data, and comply with all applicable laws and Board policy regarding confidential information
- See position description for more details

SALARY & STATUS

- Position is classified civil service, non-exempt, overtime eligible
- Salary range begins at \$ 16.53 per hour
- Experience and education considered for range placement

PRIMARY LOCATION

PCBDD Sarah A. Winters Building, 601 Senior Drive, New Lexington, OH 43764

SCHEDULE

- Full-time, 40-hour work week; flexible daily schedule
- Routinely work Monday through Friday, hours may vary and may require work outside normal business hours

APPLICATION PROCESS

Forward applications/resumes to Administrative Supports Director Jessica Stroup via email at j.stroup@perrydd.org. Employment Application is available at www.PerryDD.org.