

601 Senior Drive
 New Lexington, Ohio 43764
 Phone: 740-342-3542



INTERNAL AND EXTERNAL POSTING

INTERVIEWS ARE SCHEDULED FOR CANDIDATES WHO BEST MEET POSITION REQUIREMENTS.

POSTING EFFECTIVE DATE: May 2, 2023

POSTING REMOVAL DATE: May 12, 2023

HELP ME GROW HOME VISITOR, *PART-TIME*

Under general guidance and direction of the HMG HV Supervisor, the HMG HV coordinates all services for pregnant women and families with children, ages 0 to 5 years old that are eligible for the Ohio Help Me Grow (HMG) Home Visiting Program in accordance with Ohio Administrative Code (OAC) 3701: 06-01 and HMG Home Visiting Contractor Requirements. HMG HV responsibilities include working primarily in the home setting with prenatal women, infants, toddlers, and families.

SUPERVISOR

HMG Home Visiting Supervisor

QUALIFICATIONS

- Bachelor's Degree in Human Services or fields related to working with prenatal women, infants, toddlers, and families; associate Degree with experience or valid license in related area of expertise may be considered
- Eligible to acquire necessary Ohio Help Me Grow Home Visitor Credential
- 6-12 months experience working with infants, babies, toddlers and their families
- Valid driver's license with acceptable driving abstract to meet criteria for insurability, driving is an essential function of the position
- Maintain confidentiality, handle sensitive data, and comply with all applicable laws and Board policy regarding confidential information

SALARY & STATUS

- Position is classified civil service, non-exempt, overtime eligible
- Salary range begins at \$16.53/hour
- Experience and education considered for range placement

PRIMARY LOCATION

PCBDD Sarah A. Winters Building, 601 Senior Drive, New Lexington, OH 43764

SCHEDULE

- Part-time, 20-hour work week; flexible daily schedule
- Routinely work Monday through Friday, hours may vary and may require work outside normal business hours

APPLICATION PROCESS

Forward applications/resumes to Administrative Supports Director Jessica Stroup via email at j.stroup@perrydd.org. Employment Application is available at www.PerryDD.org.