

601 Senior Drive  
 New Lexington, Ohio 43764  
 Phone: 740-342-3542



## INTERNAL AND EXTERNAL POSTING

*INTERVIEWS ARE SCHEDULED FOR CANDIDATES WHO BEST MEET POSITION REQUIREMENTS.*

**POSTING EFFECTIVE DATE: July 12, 2022**

**POSTING REMOVAL DATE: July 22, 2022**

### **ACADEMY FOR LEADERSHIP ABILITIES® SPECIALIST**

Under the general supervision of the Community Supports Director (CSD), the ALA S is primarily responsible to specialize in the resource development and lead facilitation efforts for the Academy for Leadership Abilities® (ALA). The ALA S will also lead data analysis efforts for ALA.

The ALA S will lead ALA facilitation efforts at the PCBDD Summer Camp. ALA S will lead and ensure programmatic review of activities and attend outings and attend activities, as scheduled.

<b>SUPERVISOR</b>	Community Supports Director
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Bachelor's Degree in Psychology, Education, Social Work, or related field</li> <li>• Acquire and maintain Ohio Department of Developmental Disabilities (DODD) Service and Support Administration (SSA) certification</li> <li>• Acquire and maintain substitute teaching certifications through Athens/Meigs Educational Service Center (ESC) and Muskingum Valley ESC</li> <li>• Minimum of 3 years' experience working with developmentally disabled children and families</li> <li>• Minimum of 2 years' experience working with leadership principles; knowledge of and experience with ALA is a plus</li> <li>• Minimum of 1 year of public speaking experience</li> <li>• Excellent verbal and written communication for effective interaction with internal and external customers</li> <li>• Demonstrated positive community relations experience</li> <li>• Valid driver's license with acceptable driving abstract to meet criteria for insurability, driving in an essential function of the position</li> <li>• Maintain confidentiality, handle sensitive data, and comply with all applicable laws and Board policy regarding confidential information</li> </ul>
<b>SALARY &amp; STATUS</b>	<ul style="list-style-type: none"> <li>• Position is classified civil service, non-exempt, overtime eligible</li> <li>• Salary range begins at \$ 16.52 per hour; placement within range is determined by education and experience</li> </ul>
<b>PRIMARY LOCATION</b>	PCBDD Sarah A. Winters Building, 601 Senior Drive, New Lexington, OH 43764
<b>SCHEDULE</b>	<ul style="list-style-type: none"> <li>• Full-time, 40-hour work week; flexible daily schedule</li> <li>• Routinely work Monday through Friday, hours may vary and may require work outside normal business hours</li> </ul>
<b>APPLICATION PROCESS</b>	Forward applications/resumes to Administrative Supports Director Jessica Stroup via email at <a href="mailto:j.stroup@perrydd.org">j.stroup@perrydd.org</a> . Access the PCBDD Employment Application online at <a href="http://www.PerryDD.org">www.PerryDD.org</a> or by calling 740-684-1847.