



PERRY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

www.perrydd.org

David C. Couch, Superintendent

JOB POSTING

Internal and External Posting

POSITION:

COMMUNITY SUPPORTS SPECIALIST (CSS)

Responsible for the coordination of teams using a holistic, wrap-around approach to services. The focus of the CSS is to enhance the development of children and families with difficult needs.

SUPERVISOR:

COMMUNITY SUPPORTS DIRECTOR

REQUIREMENTS/QUALIFICATIONS:

- Completion of a Bachelor's Degree Psychology, Education, Social Work or related field
- Experience presenting and training others on person centered principles and techniques is a plus
- Experience working with Medicaid related programs
- Training in Person Centered Thinking, Trauma Informed Care and Good Life
- Valid driver's license with acceptable driving abstract to meet criteria for insurability. Driving is an essential function of the position
- Excellent verbal and written for effective interaction with internal and external customers
- Ability to develop and maintain positive and professional effective working relationships with people receiving PCBDD services, employers, supervisors, providers, courts, managers, and the general public

SALARY:

- Range 10 starts at \$ 16.25 per hour; salary and placement within the range is commensurate with experience and education

LOCATION:

Administrative Office
5720 State Route 345 NE
New Lexington, OH 43764

SCHEDULE:

- Full-time, 40 hour work-week within a mobile work environment; schedule approved by supervisor. May be required to flex.
- Regular and frequent travel necessary to support mobile working duties, processes, and responsibilities. May be required to travel out of county. Expected to work as scheduled.

APPLICATION PROCESS: Visit www.PerryDD.org or call 740-342-3542 to access the *Employment Application* form. Forward applications/resumes to Jessica Stroup, Human Resources Director: 5720 State Route 345 NE, New Lexington, OH 43764. Information can also be emailed: j.stroup@perrydd.org or faxed: 740-342-1081.

Interviews will be scheduled only for those candidates who best meet the above requirements.

POSTING EFFECTIVE DATE: May 22, 2019

POSTING REMOVAL DATE: May 29, 2019

Administration
Office
5720 State Route
345 NE
New Lexington, OH
43764
(P) 740-342-3542
(F) 740-342-1081

Service & Support
Administration
445 West Broadway
Street Suite C
New Lexington, OH
43764
(P) 740-342-0416
(F) 740-342-5568

Children's Program
128 South Main
Street
New Lexington, OH
43764
(P) 740-342-7722
(F) 740-342-0418